



## TRANSPORTATION GRANT APPLICATION

This Grant Application is for schools **outside the Avalon Region** requesting transportation cost assistance to attend the Provincial Competitions in St. John's on March 26<sup>th</sup>, 2010.

Applications will be processed and schools informed of maximum grant amount by January 30<sup>th</sup>, 2010. Schools are then responsible for all travel arrangements and assume all liability for participants during the travel period and the Provincial Competitions. Please see Provincial Competition Transportation Policy on reverse for important details including rate calculation, process of cheque disbursement and key dates.

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School / Campus: \_\_\_\_\_

Address: \_\_\_\_\_

School Liaison: \_\_\_\_\_ Liaison Phone Number: \_\_\_\_\_

Liaison E-mail: \_\_\_\_\_ Number of Competitors Registered: \_\_\_\_\_

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### Commitment:

- I understand that Skills Canada Newfoundland & Labrador will provide a transportation grant to our school/campus based on the number of registered competitors (plus chaperone(s) in the case of Secondary Schools).
- I understand that if any registered competitor for whom a grant amount has been received does not attend the Provincials, our school/campus must return the corresponding grant amount to Skills Canada or will be ineligible to participate in Skills Canada activities in the future.
- I understand that our school/campus is responsible for all travel arrangements and assumes all liability for the students / apprentices during the travel period.
- **SECONDARY SCHOOLS ONLY:** I understand it is mandatory to send a chaperone with our competitors.

### SIGNATURES:

\_\_\_\_\_  
School Liaison

\_\_\_\_\_  
School / Campus Principal / Administrator

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**Fax to 709-739-4198**

**DEADLINE FOR RECEIPT: DECEMBER 11<sup>th</sup>, 2009**



## **IMPORTANT NOTE**

### **PROVINCIAL COMPETITION TRANSPORTATION POLICY**

#### **Process:**

- Schools/Colleges applying for Transportation Grants must submit TGAs with Competition Registration. Deadline: December 11<sup>th</sup>, 2009.
- Applications will be processed and schools informed of approval status and maximum amount of grants by the end of January 2010.
- If the value of applications exceeds the amount of funding available, an equal percentage will be awarded to all.
- Please note that high schools will also be provided the same amount for a chaperone (if ten or less students) or two chaperones (if more than ten students).
- Once names of individual competitors and release forms have been received by SCNL (Deadline: February 19<sup>th</sup>, 2010) cheques will be sent to School Liaisons in the amount corresponding to the confirmed number of competitors (plus chaperone in the case of high schools). A letter will also be sent to the Principal / DA to inform them of the cheque release.
- Schools then are responsible for all arrangements for students.
- After the Provincials, registration will be cross-referenced with grant amounts and if any competitor has not competed, the school must return that per-competitor amount or be ineligible for Transportation Grants in the future.

#### **CALCULATION OF TRANSPORTATION RATES**

The Transportation Rates will be determined using the Return Mileage Rate as calculated by the Student Financial Services Division of the Department of Education, along with other travel expenses.